

## V INTERNATIONAL ADMINISTRATIVE AND TEACHING STAFF TRAINING WEEK

### *Employment and Entrepreneurship: developing students' capacities under Erasmus+.*

Vigo, Spain, 25<sup>th</sup> -29<sup>th</sup> April 2016

- Labour intermediation
- E-employment
- Entrepreneurship
- Job training and counselling
- Internships

### PRELIMINARY PROGRAM

MONDAY 25 <sup>th</sup> April	
9:30	Pick-up of guests from hotels (downtown) to Universidade de Vigo Campus
10:00-10:30	- Registration of participants. Place of the event: Campus Universitario Lagoas Marcosende. Universidade de Vigo
10:30-10:45	Formal opening: - Welcome by the Vice-Rector for University Extension and International Relations and the Vice-Rector for Students
10:45-11:30	<b>PANEL I: 1. Labour intermediation:</b> developing students' employability: University labour intermediation services.  Topics: - <i>Helping students to find sources where to look for job offers.</i> - <i>Responding adequately to companies' requirements to graduates.</i> - <i>Dealing with university job banks.</i> - <i>Strategies to intermediate and encourage communication between employers and graduates.</i> - <i>Best practices in encouraging communication between employers and labour intermediation services.</i> - <i>Detecting fields where graduates can develop better their profession.</i> - <i>How to make labour observatory data profitable.</i>  Open discussion
11:45-12.00	Coffee Break
12:00-13:00	Presentation of the Universidade de Vigo, and Visit of the Campus Lagoas, Marcosende (the UVigo start-ups).
13:00- 14:00	Lunch at the School of Industrial Engineering ( <i>offered by UVigo</i> )
14:00	Return to hotels
16:00-19.00	Pick up at hotels. City Sightseeing.
21:00	Dinner offered by the Universidade de Vigo.

<b>TUESDAY 26<sup>th</sup> April</b>	
9:30	Pick-up of guests from hotels (downtown) to Universidade de Vigo Campus
10:00-11:00	SPANISH SURVIVAL GUIDE
11:00-12:30	PANEL II: <b>2. E-employment:</b> adjusting to a new reality: Impact of Information and Communication Technologies on Job Search.  Open discussion.
12:30-12:45	Coffee Break
12:45- 14:00	Workshops. <b>Presentations of visiting universities and participants.</b> Topics: <ul style="list-style-type: none"> <li>- <i>Best practices in the use and management of new technologies for job searching.</i></li> <li>- <i>New strategies in job searching through the Internet.</i></li> <li>- <i>The potential of on-line Social networks. Job search 2.0.</i></li> <li>- <i>How to make full use of databases for job seekers.</i></li> <li>- <i>Employment search portals and websites.</i></li> <li>- <i>Labour services networking and liaison through the internet.</i></li> </ul> Exchange of experiences among participants.
14:00- 15:30	Lunch at School of Industrial Engineering ( <i>offered by UVigo</i> )
15:30-19:00	<b>Guided cultural visit</b>
<b>WEDNESDAY 27<sup>th</sup> April</b>	
9:30	Pick-up of guests from hotels (downtown) to Vigo Campus
10:00-11:00	GALICIAN SURVIVAL GUIDE
11:00-12:30	PANEL III: <b>3. Entrepreneurship:</b> <i>Helping students to manage by themselves.</i> Innovative solutions for university entrepreneurship.  Open discussion
12:30-12:45	Coffee Break
12:45- 14:00	Workshops. <b>Presentations of visiting universities and participants on the topics of the conference.</b> Topics: <ul style="list-style-type: none"> <li>-<i>Encouraging students to become entrepreneurs.</i></li> <li>- <i>Encouraging professors to detect potential entrepreneurs.</i></li> <li>- <i>Dealing with ideas and innovation.</i></li> <li>- <i>Finding ways to enhance multidisciplinary synergies.</i></li> <li>- <i>Mentoring and training programmes for entrepreneurs.</i></li> <li>- <i>Networking entrepreneur practices in Universities.</i></li> <li>- <i>Academic enterprise incubators and accelerators.</i></li> <li>- <i>Finding ways to attract investment for university entrepreneurs.</i></li> <li>- <i>The boom of social entrepreneurship.</i></li> </ul> Exchange of experiences among participants.
14:00- 15:00	Lunch at the School of Industrial Engineering
16:00-19:00	<b>Sightseeing: visit to business and start-up incubators in Nigran. Visit to Baiona.</b>
<b>THURSDAY 28<sup>th</sup> April</b>	
9:30	Pick-up of guests from hotels (Downtown) to Vigo Campus
10:00-12:30	PANEL IV: <b>4. Job training and counselling:</b> facing new times: New approaches in training students for a successful transition into labour market.  Workshops. <b>Presentations of visiting universities and participants on the topics of the conference.</b> Topics:

	<ul style="list-style-type: none"> <li>-Information and advice in job searching to senior students and recent graduates.</li> <li>-Strategies and tools to make job search efficient.</li> <li>-Strategies in CV writing and preparing an interview.</li> <li>-Best practices in counselling and training for employment.</li> <li>-The key role of emotional intelligence and soft skills.</li> <li>-Training for employment as an academic curricular matter.</li> <li>-Training professors as job advisors.</li> <li>-International mobility under the Erasmus+ programme as a tool for employability</li> </ul> <p>Exchange of experiences among participants.</p>
12:30-12:45	Coffee Break
12:45-14:00	<p><b>PANEL V: 5. Internships:</b> introducing students to companies, introducing companies to students. Internships: the thin line between Academic and Labour.</p> <p>Workshops. Presentations of visiting universities and participants on the topics of the conference.</p> <p>Topics:</p> <ul style="list-style-type: none"> <li>-Academic internships as a transition into the labour market.</li> <li>-Best practices in encouraging companies to take up internship programmes.</li> <li>-Impact of internships on labour market. How to prevent internships from standing in for labour contracts.</li> <li>-Internships in different HEIs national contexts: Country-specific legal requirements of internships</li> <li>-Erasmus + KA1 Programme: Student mobility for traineeships in programme countries.</li> <li>-New opportunities under the Erasmus + KA1 programme: Mobility for traineeships with associate partners.</li> <li>-International placement out of the framework of Erasmus (Agreements, opportunities and experiences)</li> </ul> <p>Exchange of experiences among participants.</p>
14:00-15:00	Lunch at the School of Industrial Engineering
<b>FRIDAY 29<sup>th</sup> April</b>	
9:30	Pick-up of guests from hotels (Downtown) to Universidade de Vigo Campus
10:00-12:45	<b>FINAL DEBATE. NETWORKING AND CONCLUSIONS</b>